
Using the FP&A Exam Prep Platform

Course components may be accessed in any order. However, it is recommended you complete the materials in the following order the first time through the course.

STEP 1: Complete the Pre-Test

Begin your studies by completing the pre-test that covers both parts of the Certified Financial Planning & Analysis Professional Exam. The pre-test measures your current knowledge of the financial planning and analysis profession.

STEP 2: View the Chapter Video

For each chapter, an FP&A certified instructor discusses major concepts, equations and calculations.

STEP 3: Study the Chapter Reading Materials

Build on what you learned in the video by digging into the chapter reading materials. The materials are arranged by topic area and represent requisite knowledge, skills and abilities found in the FP&A Test Specifications.

STEP 4: Complete the Topic- Specific Knowledge Checks

After you have studied each chapter topic, check your understanding by taking the Knowledge Check. After you answer each question, you will be told immediately whether your answer is correct or incorrect. Each question's feedback provides the reasoning for the correct answer to help clarify your understanding.

STEP 5: Complete the Interactive Case Studies: [DOWNLOAD LINK HERE](#)

The exercises associated with the case studies reinforce the concepts presented in the text so you can utilize that knowledge in a real-world application.

STEP 6: Review the Flashcards

The online flashcards feature shows you a key term and asks you to supply the definition. Click to "flip" the card to check your answer. You may also print flashcards.

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STEP 7: Take the Post-Test

When you have studied all course components and feel confident of your level of understanding, take the post-test. It consists of 100+ questions covering the course content across all domains.

STEP 8: Complete the Timed Practice Questions

Once you complete all the chapters for a part of the exam, test yourself with the timed practice questions. The format and functionality of the practice questions resemble what you will see at the FP&A test center with the same marking and review features. If you have to leave the system, the clock will keep running.

STEP 9: Review Your Reports

You may view your online reports of your progress. You can use these to determine where you may have areas of weakness to direct further studying.

STEP 10: Submit Your Feedback

We would like to hear from you. Please email us at training@afponline.org.
